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Rhowch wybod i ni os mai Cymraeg yw eich
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**Gwasanaethau Gweithredol a Phartneriaethol /
Operational and Partnership Services**

Deialu uniongyrchol / Direct line /: 01656 643147
Gofynnwch am / Ask for: Andrew Rees

Ein cyf / Our ref:
Eich cyf / Your ref:

Dyddiad/Date: 13 July 2016

Dear Councillor,

ADULT SOCIAL CARE OVERVIEW AND SCRUTINY COMMITTEE

A meeting of the Adult Social Care Overview and Scrutiny Committee will be held in Committee Rooms 2/3, Civic Offices Angel Street Bridgend CF31 4WB on **Tuesday, 19 July 2016 at 10.00 am.**

AGENDA

1. Apologies for Absence
To receive apologies for absence from Members.
2. Declarations of Interest
To receive declarations of personal and prejudicial interest (if any) from Members/Officers in accordance with the provisions of the Members Code of Conduct adopted by Council from 1 September 2008 (including Whipping Declarations)
3. Approval of Minutes 3 - 16
To receive for approval, the minutes of the meetings of the Adult Social Care Overview and Scrutiny Committee of 13 January and 6 April 2016.
4. Forward Work Programme 2016-17 17 - 24
5. Social Services' Functions in Relation to Part 11 of the Social Services and Wellbeing (Wales) Act 2014 Update 25 - 36
Invitees

Councillor Philip White – Cabinet Member Adult Social Care
Susan Cooper – Corporate Director Social Services and Wellbeing
Jacqueline Davies – Head of Adult Social Care
Carmel Donovan – Group Manager, Older People
6. Forward Work Programme Update 37 - 40
7. Corporate Parenting Champion Nomination Report 41 - 44
8. Urgent Items

To consider any items of business in respect of which notice has been given in accordance with Part 4 (paragraph 4) of the Council Procedure Rules and which the person presiding at the meeting is of the opinion should by reason of special circumstances be transacted at the meeting as a matter of urgency.

Yours faithfully

P A Jolley

Corporate Director Operational and Partnership Services

Distribution:

Councillors:

M Butcher
N Clarke
PA Davies
N Farr

Councillors

EM Hughes
PN John
B Jones
RC Jones

Councillors

JE Lewis
LC Morgan
D Sage
M Thomas

Agenda Item 3

ADULT SOCIAL CARE OVERVIEW AND SCRUTINY COMMITTEE - WEDNESDAY, 13 JANUARY 2016

MINUTES OF A MEETING OF THE ADULT SOCIAL CARE OVERVIEW AND SCRUTINY COMMITTEE HELD IN COMMITTEE ROOMS 2/3, CIVIC OFFICES ANGEL STREET BRIDGEND CF31 4WB ON WEDNESDAY, 13 JANUARY 2016 AT 2.00 PM

Present

Councillor – Chairperson

M Butcher
EM Hughes

N Clarke
PN John

PA Davies
JE Lewis

N Farr
M Thomas

Officers:

Kym Barker
Andrew Rees

Scrutiny Officer
Senior Democratic Services Officer - Committees

Invitees:

Councillor PJ White
Susan Cooper
Arron Norman

Cabinet Member Adult Social Care & Health & Wellbeing
Corporate Director Social Services & Wellbeing
Finance Manager

24. APOLOGIES FOR ABSENCE

Apologies for absence were received from the following Officer for the reason so stated:

Councillor LC Morgan - Holiday

25. DECLARATIONS OF INTEREST

The following Declarations of Interest were made:

Councillor D Sage declared a personal and prejudicial interest in agenda item 5 – Draft Budget Consultation 2016-17 as he is in receipt of a care package. Councillor Sage withdrew from the meeting during consideration of this item.

Councillor N Farr declared a personal interest in agenda item 5 – Draft Budget Consultation 2016-17 as she is employed as a Social Worker in mental health services in a neighbouring authority.

Councillor N Clarke declared a personal interest in agenda item 5 – Draft Budget Consultation 2016-17 as her son is a seasonal lifeguard at Rest Bay.

26. APPROVAL OF MINUTES

RESOLVED: That the minutes of the Adult Social Care Overview and Scrutiny Committee of 11 November 2015 be approved as a true and accurate record.

27. FORWARD WORK PROGRAMME UPDATE

The Scrutiny Officer presented a report which detailed the items to be considered at the next meeting of the Committee to be held on 11 February 2016 and sought confirmation

of the information and invitees required for the subsequent meeting to be held on 6 April 2016.

Conclusions:

The Committee noted the topics to be considered at the meeting on 11 February 2016.

- Members requested that the item on Prevention, Wellbeing and Local Community Co-ordination which is scheduled for the meeting on 6 April includes information on Communities First, including a presentation on outcomes for individuals and groups to evidence how lives have been improved as a result of the programme and what provision will be in place moving forward.
- Members requested that the item on Direct Payments be scheduled as the second item for the meeting 6 April 2016 and should include information on how many people are purchasing services from the Authority and what type of services are being purchased.
- Members requested that an item on Bryn Y Cae be added to the Forward Work Programme.

28. DRAFT BUDGET CONSULTATION 2016-17

The Scrutiny Officer introduced a report, the purpose of which was to present the draft Medium Term Financial Strategy 2016-17 to 2019-20, which includes a financial forecast for 2016-20 and a detailed draft revenue budget for 2016-17.

The Corporate Director Social Services and Wellbeing set out the context for the draft budget proposals in Adult Social Care. She stated that the majority of the budget reduction proposals will happen over a period of time due to the need to transform services and not solely in 2016-17. The Corporate Director Social Services and Wellbeing informed the Committee that the biggest issue in making budget reduction proposals was to ensure sustainability of services.

The Committee requested an explanation of the effects of the more favourable Local Government Settlement on the budget reduction proposals. The Corporate Director Social Services and Wellbeing informed the Committee that in relation to ASC1 which related to the focus of local authority homecare on specialist and complex care, the budget reduction proposal had been reduced by £107k due to it being a complex service. She stated that a framework agreement had been approved whereby the Council had 13 providers of homecare services. The Council would however retain the more complex homecare cases, with the more generic and less complex homecare cases having the support of external providers from the framework agreement. The Corporate Director Social Services and Wellbeing informed the Committee that two companies on the framework agreement are new to the Council. She also informed the Committee that the tenders had been evaluated with a greater emphasis placed on quality as opposed to price and that it was essential that providers arrive with service users on time. All providers will use a call monitoring system. The Committee questioned why the Council could not retain all its homecare services in-house as the Social Services and Wellbeing Act promotes direct payments. The Corporate Director Social Services and Wellbeing informed the Committee that steps had been taken to transform and re-model homecare services for some time and there remained significant work to be done in relation to direct payments. She stated that there is a vibrant market of homecare providers the Council can call on and the remodelling of homecare services is part of the Medium Term Financial Strategy (MTFS) proposals. The Cabinet Member Adult Social Care and Health and Wellbeing informed the Committee that maintaining homecare services would not realise the savings required in the MTFS.

The Corporate Director Social Services and Wellbeing informed the Committee that in relation to ASC2 which related to support to increased independence through enablement and progression of Learning Disability Services that the budget reduction for 2016-17 was now £40k and not £180k as originally forecast. She stated that it was important that time is taken so that service users can make the right choices on the support they require. The Corporate Director Social Services and Wellbeing also informed the Committee that the Learning Disability Services team had recently been the subject of an inspection and it was hoped that the inspection would have a positive outcome.

The Corporate Director Social Services and Wellbeing informed the Committee that in relation to ASC3 which related to linking the work on the new assessment framework to the new eligibility criteria as part of the Social Services and Wellbeing Act this had been given a real focus of attention and that the targets set had been high. She stated that the budget reduction proposal prior to the settlement would have been £1.1m but had now been revised to £662k in 2016-17. The Committee questioned whether this linked with budget reduction proposal ASC12 of making continued efficiencies in Learning Disability Services. The Corporate Director Social Services and Wellbeing stated that following the introduction of the Act, the previous eligibility criteria would no longer apply and service users who come into managed care would have to be assessed as being substantial and critical in order to receive support. Service users who have been assessed as needing moderate care would be signposted to the most appropriate services. She stated there is a commitment and energy from the team with the introduction of the Act. All social work staff are fully on board with reviewing care packages and they share good practice and mentor colleagues in making assessments. The Finance Manager informed the Committee that the reduced budget target would still be challenging for the Directorate. The Committee questioned the communication channels in operation in the Directorate. The Corporate Director Social Services and Wellbeing informed the Committee that there is a small team in the Directorate which is responsible for championing change. She stated that she communicates with all staff within her Directorate by sending out messages during the year. The Corporate Director Social Services and Wellbeing also informed the Committee that she holds regular meetings with managers and had recently met Social Workers to discuss social work practice. She stated that she had embedded a culture of staff being able to have access to her and managers.

The Corporate Director Social Services and Wellbeing informed the Committee that budget reduction proposal ASC6 which related to management, administrative and training had been reduced from £153k to £76k by rationalising Learning Disability services. The Corporate Director Social Services and Wellbeing and Heads of Service would be reshaping the senior management team in the Directorate. She stated that there would be a need for managers to implement changes and the new Act, the introduction of the Welsh Community Care Information System and requirements of the Welsh Language Guidance would bring about a great deal of transformation.

The Committee questioned in relation to budget reduction proposal ASC19 the income stream from selling 4 weekly placements at the Bridgend Resource Centre. The Corporate Director Social Services and Wellbeing informed the Committee that there is considerable downtime at the Bridgend Resource Centre at certain times. She stated that there is a need to ensure better use of the building and it was intended to arrange for the building to be managed by a third party who will have greater experience in managing such facilities. Discussions had taken place with both Neath Port Talbot and the Vale of Glamorgan Councils whether they wished to purchase placements at the Centre. In response to a question from the Committee whether the selling of placements would be to the detriment of BCBC residents, the Corporate Director Social Services and Wellbeing informed the Committee that it would not be to their detriment.

She stated that revised hours for the operation of the Bridgend Resource Centre would need to be looked at and a business case to be developed with a partner to manage the building and terms and conditions of staff would need to be revised.

In response to a question from the Committee on budget reduction proposal HL5 relating to the dual use of the hall to school management at Porthcawl, the Corporate Director Social Services and Wellbeing undertook to raise concerns regarding its availability to the community with the Group Manager Sports and Physical Activity.

The Committee questioned the impact of introducing charges for supplementary holiday support in Learning Disabilities in ASC20. The Corporate Director Social Services and Wellbeing informed the Committee of the need to introduce a consistent model across all learning disability supported living services in that service users who live in Council accommodation would pay for themselves and the Council would pay for a member of staff to go with them. In the independent sector, the service user would pay for themselves and also pay for the member of staff accompanying them.

The Committee requested further information on the income generation proposal at Bryn y Cae to include further development of reablement beds referred to in ASC22. The Corporate Director Social Services and Wellbeing informed the Committee that discussions would shortly be commencing with the ABMU to reconfigure the reablement part of Bryn y Cae so that more people could be moved to transitional beds to release capacity on hospital beds. She stated that a paper on reablement at Bryn y Cae would be brought to the Committee at a future date.

The Committee referred to the Intermediate Care Fund increasing from £20m to £50m allocated to the NHS to manage and questioned how this Council would benefit. The Corporate Director Social Services and Wellbeing informed the Committee that Intermediate Care Fund had shifted to the NHS and that spend by the ABMU from this fund would require the approval of the Western Bay Partnership Board. Bridgend would receive £370k this year to be allocated to Social Services. The Corporate Director Social Services and Wellbeing also informed the Committee that some funding from the ICF is joint funding whilst other funding is solely for health. She provided the Committee with details of a specialist scheme known as Better at Home and that Bridgend Care and Repair receive funding to enable them to provide handrails on the day a person is discharged from hospital. The Cabinet Member Adult Social Care and Health and Wellbeing informed the Committee that better use of ICF had been raised in meetings with the Minister and the Corporate Director Social Services and Wellbeing will be writing to the Minister in relation to winter pressures. He stated that there is a need to make improvements to Bryn y Cae.

The Committee questioned whether the savings target for the current year had been met. The Corporate Director Social Services and Wellbeing confirmed that the savings for this year had been met and that Director had been asked to bring proposals forward for 2018-19. She stated that the savings target to date had been £14.1m which had been challenging however there was a need to build on the successes to date and continue to be innovative.

The Committee questioned whether the recurrent funding of £31k for a carers development officer could instead be spent to provide more activities for carers. The Corporate Director Social Services and Wellbeing informed the Committee that the new Act strengthens the rights of carers and that the work and role carers provide is significant. She stated that there is a need for the carers development officer role to continue as the post holder has been involved in the development of the carers strategy in conjunction with carers and that the number of carers had increased. The Committee questioned whether it could be evidenced that improvements had been made since the

introduction of the carers development officer post. The Corporate Director Social Services and Wellbeing confirmed that this could be evidenced through the increased support given to carers over a period of 18 months. The Committee questioned whether carers could receive advocacy services through the Community Health Council. The Corporate Director Social Services and Wellbeing informed the Committee that she had requested that an audit of advocacy services be provided.

In response to a question from the Committee, the Corporate Director Social Services and Wellbeing stated that she would re-word the first bullet point in paragraph 4.7 of the report.

In response to a question from the Committee, the Corporate Director Social Services and Wellbeing informed the Committee that she would make enquiries as to feasibility of including Ael y Bryn on the rota visits.

Conclusions

The Committee noted the report, which provided Members with the draft Medium Term Financial Strategy 2016-17, including a financial forecast for 2016-20 and a detailed draft revenue budget for 2016-17.

- Members asked for clarification regarding any changes or omissions to proposals as a result of recent changes to the requirement for savings. The Officer identified the changes and the rationale for them.
- Members requested that the paragraph on page 25 of the report on the Medium Term Financial Strategy 2016-17 which relates to the increasing number of young people with complex disabilities is reworded.
- Members queried whether the savings figures quoted could be perceived as target savings to reach rather than looking at making as much savings as possible, which could be over and above the saving figures quoted.
- Members were concerned that the Authority would not be in a position to take up opportunities to work with recipients of Direct Payments except in cases of complex care. The Officer responded that provision of specialist care is still in-house, and that there is a need to explore all potential opportunities and to look at the experience of other authorities.
- Members noted the unavoidable pressure of £31,000 relating to a Carers Development Officer role for which grant funding has ended and queried whether the Authority could find other ways to use the allocated budget to support Carers.
- Members supported the use of a transitional approach in reconfiguring the use of beds at Bryn Y Cae.

Recommendations

- The Committee recommend that Ael Y Bryn be added to the Rota Visits system.

Further Information requested

The Committee requested further information to show evidence of the impact and outcomes related to the work of the Carers Development Officer.

29. **URGENT ITEMS**

There were no urgent items.

The meeting closed at 4.42 pm

MINUTES OF A MEETING OF THE ADULT SOCIAL CARE OVERVIEW AND SCRUTINY COMMITTEE HELD IN COUNCIL CHAMBER, CIVIC OFFICES ANGEL STREET BRIDGEND CF31 4WB ON WEDNESDAY, 6 APRIL 2016 AT 10.00 AM

Present

Councillor D Sage – Chairperson

M Butcher	N Clarke	HJ David	PA Davies
EM Hughes	RC Jones	LC Morgan	M Thomas

Officers:

Kym Barker	Scrutiny Officer
Sarah Daniel	Democratic Services Officer - Committees

Officers:

Councillor HJ David	Deputy Leader
Susan Cooper	Corporate Director - Social Services & Wellbeing
Jackie Davies	Head of Adult Social Care
Mark Wilkinson	Group Manager – Learning Disability

36. APOLOGIES FOR ABSENCE

Apologies for absence were received from the following Members:

Councillor P John
Councillor B Jones

37. DECLARATIONS OF INTEREST

Declarations of Interest were received from the following Members

Councillor N Clarke – Personal Interest in item 5 as a volunteer for Guide Dogs Cymru

Councillor D Sage – Prejudicial Interest in Item 6 as he was in receipt of Direct Payments

Councillor P Davies was nominated by Members to Chair the meeting for Item 6

38. APPROVAL OF MINUTES

RESOLVED: That the minutes of the Adult Social Care Overview and Scrutiny Committee meeting of 11 February 2016 were approved as a true and accurate record of the meeting.

39. FORWARD WORK PROGRAMME UPDATE

The Scrutiny Officer presented a report to the Committee on the items due to be considered at the Committee's next meeting to be held following the Annual General Meeting of Council

RESOLVED: That the Committee:

1. Noted the topics due to be considered at the next meeting of the Committee to be scheduled at the Annual General Meeting of Council
2. Determined the invitees to be invited to attend, any specific information they would like the invitees to provide and any research that it would like the Overview and Scrutiny Unit to undertake in relation to the meeting.

40. PREVENTION, WELLBEING AND LOCAL COMMUNITY CO-ORDINATION

The Corporate Director Social Services and Wellbeing provided the Committee with an update on the development of preventative services and local community coordination in line with the implementation of the Social Services and Wellbeing (Wales) Act 2014

She explained to Members that the Social Services and Wellbeing (Wales) Act 2014 came into force on 6 April 2016. The Act places a strong emphasis on the development of services that prevent or delay the need for formal care and support services. She added that the implementation of the Social Services and Wellbeing (Wales) Act 2014 has been coordinated by a project team in the Social Services and Wellbeing Directorate and included work on:

- Awareness raising sessions
- Provision of information about the Act and the Codes of Practice
- Provision of Information on the BCBC Website and Intranet
- Training Events
- Development of Policies and Procedures

Members commended the work of the Local Community Coordinator for Bridgend. A Member asked where the Local Community Coordinators were based and if any were based South of the M4. The Deputy Leader stated that there were currently three based in the Llynfi Valley which was part of a pilot carried out in that particular area. He added that this was now planned to be rolled out to the whole of BCBC.

A Member asked if the current savings set aside for the project was enough or if this would diminish over the coming years. The Corporate Director Social Services and Wellbeing stated that the Authority would need to work hard with the third sector to ensure that it becomes a core service. She added that the Directorate would be working across the Authority to ensure that Wellbeing and Prevention was understood by all staff. The Deputy Leader added that it would be informative if a representative from the health services could be invited to future Scrutiny Committee meetings to discuss the subject.

A Member referred to the registers of sight and hearing impaired and other disabled people and asked who owned and who was able to access the information. The Head of Adult Social Care advised the Committee that this was a new responsibility and the register would form part of a new IT system that had been developed. She added that the Authority is signed up to a data sharing protocol that all individuals on the register would have given their consent for their information to be held. She confirmed that the information held on the registers was protected. A Member further queried how accurate the registers were if consent for their information to be held on the registers was not given from all individuals. The Head of Adult Social Care advised that whilst it was down to individual consent whether they wanted their information to be included on the registers, they had not yet had anyone not give their consent.

A Member queried the accuracy of an accessibility guide that provided details of accessibility information for venues such as restaurants, community centres and libraries that was launched on disabledgo.com. The Head of Adult Social Care responded that

she would feedback to the team responsible for the website and have them check the accuracies of the guide.

A Member questioned what support service was available on the weekends as the local community hubs operated Monday – Friday 9am-5pm. The Corporate Director Social Services and Wellbeing advised that she was aware that there was a need to focus on the service that was offered and stated that third sector organisations were able to operate outside of core business hours so they would look at how they worked. She added that new software was currently being developed to enable access to support online outside of core hours. A Member stated that there was a high percentage of older people that were not IT literate and unable to access the support, Members suggested that being able to speak to someone out of hours should be available. Members also suggested reinstating the bulletin and utilising resources such as GP surgeries, job centres and police to share the information available to them.

A Member raised concern at the lack of access for disabled people to some publicly run clubs in the Bridgend area and stated that more should be done so that they are able to access and participate in the activities, in particular Bridgend Bowls Club.

Conclusions

The Committee noted the report, which provided Members with an update on the development of preventative services and local community co-ordination in line with the implementation of the Social Services and Wellbeing (Wales) Act 2014.

- Members commended the work of the Local Community Co-ordinator for the Bridgend locality.
- Members asked about the locations of the Local Community Co-ordinators and whether any were located south of the M4. The Deputy Leader responded that the pilot carried out in the Llynfi Valley would now be rolled-out to other areas, and that a substantial programme of staff training had taken place to enable this.
- Members queried whether current funding for the work is enough or whether this may diminish over the next few years. The Officer responded that it was vital that this work becomes a core service and that the Authority needs to work with the third sector and seek out different funding streams. The Deputy Leader suggested that, as the programme supports savings for health services, a representative from health services is invited to future Scrutiny Committee meetings where this subject is on the agenda in future.
- Members raised queries regarding the security of the information held on registers about individuals using services for visually impaired people and asked who has ownership and access to the systems holding the information. The Officer responded that the register is protected, that the Authority is signed up to a robust data sharing protocol and that all individuals on the register would have given their consent to their details being held.
- Members further queried the completeness of the information on the register considering that some people may not consent to being on it. The Officer responded that they were unaware of any resistance from individuals to being on the register and that it was important to make people aware of the benefits of being on it.
- Members queried the accuracy of some of the information provided on the 'disabledgo' website, and also raised concerns regarding the lack of information for visually impaired people. The Officer responded that they would feed the concerns back to the team responsible for the website.
- Members raised concerns that day services hubs only operate during working hours, Monday to Friday. The Officer responded that there is a need to shift the focus of services and support and gave the example of third sector organisations and other groups who routinely operate outside of traditional working hours. The Officer added

that software was being developed to enable access to information and support outside of traditional working hours.

- Members raised concerns regarding the lack of information in a variety of formats for people who do not or cannot use ICT. Members suggested solutions such as reinstating the bulletin, utilising staff resources such as GPs, district nurses, social workers and the Police and using locations such as job centres. The Officer agreed that there should be a choice of formats.
- Members raised concerns regarding the need for prioritisation of resources and funding for services in the community by health service providers and Welsh Government, and commented that while they commended health services in general there appears to be little evidence that they are fully committed to supporting prevention and wellbeing work based out in communities.
- Members raised concerns regarding the lack of physical access for people with disabilities to some activities provided by third sector or partner organisations, for example the bowls club.

Recommendations

- The Committee recommends that representatives from a variety of roles within the health services are invited to future Scrutiny Committee meetings where this subject is on the agenda in future.
- The Committee recommends that information on the disabledgo.com website is checked for accuracy and that information for visually impaired people is included.
- The Committee recommends that further consideration is given to the provision of information regarding services in various formats and locations to address potential exclusion of those who do not have access to ICT or who can't or don't want to use it.
- The Committee recommends that the offer of activities from third sector or partner organisations to support wellbeing includes accessibility to ensure that the activities are inclusive for all to participate in.

Further information requested

- The Committee requests further information on 'Age Friendly Communities' to illustrate what this entails and what the outcomes will be for individuals and communities.
- The Committee requests copies of leaflets currently used to raise awareness of services.
- The Committee requests information on the locations and projects covered by the current Local Community Co-ordinators

41. DIRECT PAYMENTS

Councillor D Sage left the meeting for the Direct Payments Item as he had earlier declared a prejudicial interest as he is in receipt of Direct Payments. Councillor P Davies chaired the meeting for this item.

The Corporate Director Social Services and Wellbeing gave a report to Committee of the current situation with the provision of Direct Payments and the plans for the development of the use of Direct Payments in line with the implementation of the Social Services and Wellbeing (Wales) Act 2014

She explained that Direct Payments were cash payments made to a person who was eligible for care and support from social services, to enable them to arrange and pay for their own care and support. Direct Payments were a different way of delivering social services responsibilities where there was an assessed eligible need. The main purpose of Direct Payments were to give people:

- Flexibility over when their care was provided and the exact nature of the care.
- Choice and control over who they have caring for them and the standards and quality of that care.

A Member asked what percentage of payments made were paid to employ personal assistants. The Group Manager Learning Disability stated that payments were made monthly and that on average £14 an hour was paid to personal assistants however this could vary a lot depending on what providers were used.

A Member queried the process where service users had not fully utilised their payments. The Group Manager, Learning Disability advised that payments were regularly monitored and instances where payments had not been used the Authority had reclaimed the amount and there had also been instances where the monthly payments had been reduced as a result. He added that invoices were submitted by recipients of Direct Payments to detail how the funds had been spent.

Members queried how often payments were made and how robust the process was. The Head of Adult Social Care stated that payments were made in advance on a monthly basis to enable service users to pay their employees in a timely manner. She added that payments were reviewed regularly and adjustments made to payments where required.

A Member was concerned at the complications that came with the Direct Payments in that those in receipt of them would become an employer and questioned what support was available for them to manage the process. The Head of Adult Social Care advised that when Direct Payments are taken up there is a lot of discussion with the recipient about their responsibilities as an employer and support and advice relating to banking and tax as well as their specific needs to determine the package of care they require. She added the process is closely monitored and reviewed on an annual basis.

A Member raised concerns regarding the funding for the contract of a service provider. The Group Manager Learning Disability stated that the contract would be for three years with the option to extend and that the contract included £100k staffing costs.

Conclusions

The Committee noted the report, which provided Members with an update on the current situation with the provision of Direct Payments and the plans for the development of the use of Direct Payments in line with the implementation of the Social Services and Wellbeing (Wales) Act 2014.

Members asked how it was assessed where the Direct Payments were to be spent as in some instances visits to sporting events had been proposed. The Head of Adult Social Care stated that there is a case management process in place for each person in receipt of Direct Payments and from that there are clear outcomes with clear responsibilities for Wellbeing. She added that during the process they consult with the individual, their family members and their GPs to determine the best care package for their requirements whilst ensuring that they were promoting choice for the individual.

Members asked what suitable safeguards were in place for people in receipt of Direct Payments that had a dependency on drugs or alcohol. The Group Manager Learning Disability stated that they would not make cash payments to a person with a dependency on drugs or alcohol as this could potentially add to the problem. He added that mechanisms were in place for monitoring the provision of payments.

- Members asked what percentage on average of Direct Payments paid to individuals was used to employ a Carer. The Officer responded that most people employ a Personal Assistant at a payment of approximately £14 per hour.
- Members queried the process applied where an individual has not used all of their payment. The Officer responded that the payments are monitored and that where payment has not been used or used inappropriately the payment may be reduced and that there have been instances where this has happened.
- Members queried how robust the monitoring of payments was, the Officer responded that this was carried out regularly and that a balance had to be struck between encouraging individuals to self-manage the payments and ensuring that checks are carried out appropriately.
- Members raised concerns regarding the funding, scope and length of contract for the commission of a service provider. The Officer responded that the contract would be for three years initially with the option to extend and that the contract includes staffing costs.
- Members raised concerns regarding the competitiveness of the offer from BCBC compared to other providers. The Officer responded that there is a need to raise awareness of the benefits and advantages of Direct Payments for individuals, for example via social workers, and that in future the service provider would be responsible for explaining this to potential clients.
- Members queried several of the new additions to the legislation and guidance and asked what the 'suitable safeguards' referred to in the requirement to enable individuals with a drug or alcohol dependency to request payments with suitable safeguards meant. The Officer responded that an alternative to cash payments could be an option where there may be a potential for payments to be used inappropriately by an individual.
- Members raised further queries regarding the apparent tension between prohibiting local authorities from stipulating how payments should be used and the requirement for 'suitable safeguards' in the case of people with drug or alcohol dependencies. The Officer responded that mechanisms for monitoring needed to be in place to ensure that the Authority is carrying out the provision of payments as required by the Act.
- Members queried how assessments were carried out regarding the potentially large and diverse variety of activities may qualify for payment, for example where individuals have proposed activities such as visiting sports events or massage sessions. The Officer responded that new methods of assessing and evaluating requests need to be developed.
- Members requested that this item be revisited in future and that reports include information on how the payment system is being monitored, how outcomes for individuals are being identified and monitored and the type of activities being requested by individuals to enable them to achieve their personal outcomes.

Further information requested

- The Committee requests further information in the form of case studies to enable them to understand how the system works and how accessible the paper work and application forms are. The request for case studies is as follows:
 - A client with few needs - how their needs are assessed, the paperwork that has to be filled for direct payment, typical rate of payment, how the payment is paid and the outcomes for the client.
 - A client with greater needs - how their needs are assessed, the paperwork that has to be filled for direct payment, typical rate of payment, how the payment is paid and the outcomes for the client.

- A client who has not used all of their payment and therefore has to reimburse, how this was discovered and if and how this has impacted on wellbeing outcomes for the client.
- The Committee requests further information on the criteria for a 'suitable person' when assessing applications for payments.

42. NOMINATION TO STANDING BUDGET RESEARCH AND EVALUATION PANEL

The Scrutiny Officer gave a report to Committee to seek nominations for the Budget Research and Evaluation Panel.

RESOLVED: That Councillor PA Davies and Councillor M Butcher (Reserve) were appointed.

43. URGENT ITEMS

None

The meeting closed at 1.00 pm

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BRIDGEND COUNTY BOROUGH COUNCIL

REPORT TO ADULT SOCIAL CARE OVERVIEW AND SCRUTINY COMMITTEE

19 JULY 2016

REPORT OF THE CORPORATE DIRECTOR – OPERATIONAL AND PARTNERSHIP SERVICES

FORWARD WORK PROGRAMME 2016-17

1. Purpose of Report.

- 1.1 To present the Committee with its draft Forward Work Programme for 2016-17 for consideration and approval.

2. Connection to Corporate Improvement Objectives/Other Corporate Priorities

- 2.1 The improvement priorities identified in the Corporate Plan 2016-2020 have been embodied in the Overview & Scrutiny Forward Work Programmes. The amended Corporate Plan adopted by Council on 10 March 2016 formally set out the improvement priorities that the Council will seek to implement between 2016 and 2020. The Overview and Scrutiny Committees engage in review and development of plans, policy or strategies that support the Corporate Themes.

3. Background.

- 3.1 Under the terms of Bridgend County Borough Council's Constitution, each Overview and Scrutiny Committee must publish a Forward Work Programme (FWP) as far as it is known. This FWP period runs from May 2016 – May 2017.

4. Current situation / proposal.

- 4.1 An effective Forward Work Programme will identify the issues that the Committee wishes to focus on during the year and provide a clear rationale as to why particular issues have been selected, as well as the approach that will be adopted; i.e. will the Committee be undertaking a policy review/ development role ("Overview") or performance management approach ("Scrutiny")?
- 4.2 On 8 April 2015, a report was presented to Council where it was agreed that:
- i) Each of the following topics be considered by only one Scrutiny Committee:
 - Performance Monitoring
 - Corporate Plan
 - Business Planning
 - Budget Monitoring
 - ii) There would only be 6 scheduled meetings during the year for each Scrutiny Committee, which will look at a maximum of 12 service area topics. Without the capacity to support additional meetings there is a need for each of the Scrutiny Committees to:

- Identify 12 topics for consideration which will provide the most significant value for the Authority and to the residents of the Borough of Bridgend;
- Prioritise their workloads i.e. if a key topic arises one of the existing planned topics will have to be removed from the programme;
- Focus their investigations to make best use of available resources;
- Determine appropriate recommendations which will support the delivery of the appropriate outcomes.

iii) Once the Forward Work Programmes for each Committee have been determined, the Scrutiny Chairs will monitor the programmes of each Committee at their monthly meeting to ensure that the corporate priorities are being met. Proposals to consider a corporate priority topic will be included in the Forward Work Programme report submitted to every Scrutiny Committee meeting.

iv) There are 12 meetings allocated to Research and Evaluation Panels (REPs) as laid out below:

- 2 meetings for the Public Service Board Scrutiny REP
- 4 meetings for the School Engagement REP
- 6 meetings of the Budget REP

4.3 There is also the potential for Collaborative Committees to deal with cross-cutting issues such as Supporting People or Child and Adolescent Mental Health. These will need to be piloted in the first instance with a single item to determine the future capacity for further Collaborative Committees.

4.3 During April, planning workshops were held to enable Overview and Scrutiny Committees to carry out a review and planning exercise.

The aim of these workshops was to:

- Review outcomes and impacts that their committee had made during the previous year.
- Assess information they have received over the previous year.
- Identify suggestions for future items.
- Identify potential invitees to attend for specific items/subject areas.

4.4 These workshops were informed by the following sources in order to select potential items for inclusion:

- *Committee Requests for Scrutiny from previous Forward Work Programmes;*
- *Committee conclusions and recommendations 2015-16*
- *Wales Audit Office Corporate Assessment Report 2015: Bridgend County Borough Council*
- *Wales Audit Office Annual Improvement report 2014-15: Bridgend County Borough Council*
- *Corporate Plan*
- *Directorate Business Plans;*
- *Performance Reports to Scrutiny Committees;*
- *Annual business planning and budget setting process;*

4.5 From these workshops, a draft list of items have been produced for each Scrutiny Committee using a set of criteria, (attached at Appendix A), and have subsequently been shared with Corporate Directors for proposed dates, additional information and suggestions.

4.6 The draft list for The Adult Social Care Overview and Scrutiny Committee is attached at Appendix B.

5. Effect upon Policy Framework& Procedure Rules.

5.1 The work of the Adult Social Care Overview and Scrutiny Committee relates to the review and development of plans, policy or strategy that form part of the Policy Framework and consideration of plans, policy or strategy relating to the power to promote or improve economic, social or environmental wellbeing in the County Borough of Bridgend.

6. Equality Impact Assessment

6.1 There are no equality impacts arising directly from this report.

7. Financial Implications.

7.1 The delivery of the Forward Work Programme will be met from within existing resources for Overview and Scrutiny support.

8. Recommendation.

8.1 The Committee is recommended to:

1. Consider the suggested topics for inclusion on the Committee's Forward Work Programme 2016-17;
2. Identify the 12 Primary topics for inclusion on the Forward Work Programme and prioritise those topics for presentation to the Committee;
3. Propose items for consideration for a Collaborative Committee pilot.

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Background documents

None

Potential items proposed for the Forward Work Programme - questions to consider

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Proposed Item	
Is this item within the remit of the Committee?	
Is it a Corporate Priority?	
Is it a public interest item?	
What are the questions that need answering?	
Then:	
What is the expected outcome from receiving the item?	
What can be achieved?	
What impact can Members have on this area?	
What information should be reported to the Committee? I.e. data, case studies, examples of outcomes, challenges etc.	
How should information be presented at the meeting? I.e. PowerPoint/Prezi presentation, audio/visual formats, photos, graphics, charts, maps etc.	
Who should be invited to contribute to achieve a representative picture? I.e. front line staff, users, carers, young people, representatives from partner organisations, business representatives etc.	
Is the item particularly suitable for webcasting?	

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ADULT SOCIAL CARE (ASC) OVSC – DRAFT ANNUAL FORWARD WORK PROGRAMME

Meeting Date	Item	Further Information	Invitees
19-Jul	Meals at Home	Pre decision item – Postponed	
	Secure Estate (Parc Prison)	The implications of the secure estate requirements in the SSWB Act in relation to care and support to Adults	
	Annual FWP		
	Nomination reports - Corporate Parenting		
13-Sep	Care Home Commissioning Strategy	Western Bay Task and Finish Group and development of the strategy	
	Community Services Project phase 2 -	To include <ul style="list-style-type: none"> • long term care • Short term care • Developments in Bryn y Cae 	
08- Nov	Prevention and Wellbeing	Progress to date, including impact on individuals and communities resulting in financial savings	

08 Nov	Extra Care	Progress and next steps	
14-Dec	Budget	Presented annually	
21-Feb	Rota Visiting	The Committee receive an annual report on the rota visiting scheme which provides a synopsis of members' reports on establishments visited, which includes a pilot to visit independent providers of social care establishments in the Borough.	
	Committee need to determine		
21-Mar	Committee need to determine		
	Committee need to determine		

For Prioritisation and Scheduling

Day Services for people with learning disabilities

The Social Services and Wellbeing (Wales) Act 2014

BRIDGEND COUNTY BOROUGH COUNCIL

REPORT TO ADULT SOCIAL CARE OVERVIEW AND SCRUTINY COMMITTEE

19 JULY 2016

REPORT OF THE CORPORATE DIRECTOR, SOCIAL SERVICES AND WELLBEING

SOCIAL SERVICES' FUNCTIONS IN RELATION TO PART 11 OF THE SOCIAL SERVICES AND WELLBEING (WALES) ACT 2014 UPDATE

1.0 Purpose of Report

- 1.1 To update the Committee on the Local Authority's responsibilities in respect of the Secure Estate, following the implementation of the Social Services and Wellbeing (Wales) Act in April 2016.
- 1.2 To advise that the Social Services and Wellbeing Directorate will be seeking approval from Cabinet :
 - to enter into a Memorandum of Understanding (MOU) with HMP Parc Prison for the Provision of Care and Support for prisoners in the Secure Estate and agreement to sign up to an interagency Information Sharing Protocol (ISP).
 - for a waiver under Rule 3.2.3 from the requirement to seek competitive tenders for the provision of care and support on the basis that there is technically only one organisation which can deliver this service.

2.0 Connection to Corporate Plan

- 2.1 This report links to the following improvement priorities in the Corporate Plan 2016-20:
 - Helping people to be more self-reliant;
 - Smarter use of our resources.

3.0 Background

- 3.1 The Social Services and Wellbeing (Wales) Act 2014 came into force on 6th April 2016, and accordingly changed the Authority's responsibilities for people in prison. From April 2016, local authorities are responsible for addressing and meeting the care and support needs of all adults and children in the secure estate not just upon discharge but while they are in custody. This is a significant change and additional responsibility for the Local Authority as the Act applies equally to those in the secure estate as for those individuals in the community.
- 3.2 Part 11 of the Social Services and Wellbeing Act (Wales) 2014, applies to adults in prisons, approved premises or bail accommodation in Wales

(including those over 18 in youth detention accommodation) and children in youth detention accommodation or bail accommodation in England and Wales.

- 3.3 For Bridgend County Borough Council, which has a training and resettlement prison accommodating 1723 males from the age of 18, within its boundary, this means that all offenders over the age of 18 are deemed to have 'ordinary residence' and the Council is responsible for meeting the care and support needs of individuals with eligible needs. Work is ongoing to determine the numbers of people who are going to be eligible for care and support from Bridgend County Borough Council.
- 3.4 Over the last year the Social Services and Wellbeing Directorate has been planning, in partnership with all agencies involved, how these obligations for the secure estate population will be met and how the needs of the prison population and the prison regime will be met (see further detail below and local implementation plan in **Appendix A**).

Adults within the Secure Estate

- 3.5 Welsh Government has issued a Code of Practice which sets out the requirements on Local Authorities in the exercise of their social services functions in respect of those being held in custody, bail accommodation and on release.
- 3.6 The responsibilities for the Local Authority, in line with the responsibilities under the Social Services and Wellbeing (Wales) Act, are as follows;
- Completing care and support assessments for prisoners;
 - Producing care and support plans (with prison and healthcare involvement);
 - Providing care and support services for those with eligible needs;
 - Specialist and moveable items (e.g. walking frames, hoists);
 - When a prisoner is to be released, or transferred to a different prison, to work with the local authority that they are moving to, ensuring continuity of care and support.
- 3.7 What this means for Bridgend County Borough Council:
- Information, advice and assistance must be provided to those in the secure estate while they are detained, in preparation for and on release;
 - Preventative and wellbeing services must be provided to those in the secure estate as for those in the community;
 - For those whose care and support needs cannot be met by signposting to preventive and wellbeing services, the Local Authority must find ways to undertake the assessment of those in the secure estate;
 - Collaboration with partner organisations such as Health, Housing, Third Sector and Education is required to ensure a consistent and consolidated response;

- The Authority should consider the value of developing an integrated approach with Health to respond to the health and social care needs;
- The Authority should consider the needs of the wider family and ensure that arrangements are in place for family/carers to raise concerns about care and support needs;
 - The approach to assessment will be the same for people in the secure estate as it is for people in any other part of our community and liaison with carers and family will be undertaken in the usual way. However, there are limitations on the rights of carers for people in the secure estate, for example there is no obligation to provide support plans for carers of people in the secure estate. Information leaflets have been developed for prisoners and these are being made available by the prison. Families can contact Adult Social Care about people whom they have concerns in the usual way by contacting the referral management centre.
- The National Assessment and Eligibility Tool that will be developed for use across Local Authorities in Wales will be equally applicable for those in the secure estate;
- The National Pathways that have been developed for adults and children should be adopted to ensure consistency of outcomes for those who require care and support;
- The Authority must provide an appropriate staff resource that is appropriately skilled and trained to meet the duties under the 2014 Act;
- The Authority must liaise with other Local Authorities where there is more than one Authority involved and where an individual intends to resettle in another area. There are two different processes for people returning to their place of residence which may be in a different area and for those who wish to be domiciled in Bridgend County Borough. The release of prisoners is a planned process over 12 weeks involving a multiagency approach. If the prisoner is to settle in the Bridgend area there will be a care and support plan developed in the same way as any other resident in Bridgend. If the person is returning to another area they become the responsibility of the area from which they are from in which case the team we are developing will liaise closely with that local authority.

Children and Young People in the Secure Estate

- 3.8 Unlike with adults, the responsibilities of local authorities in respect of the care and support of children in the secure estate depends on previous involvement of social services, the ordinary residence of the child and where they are detained. This will be the subject of a future report to the Children and Young People Overview and Scrutiny Committee.

4.0 Current Situation

Implementation

- 4.1 Welsh Government has a National Steering Group on the implementation of responsibilities for the four local authorities affected in Wales, (Swansea, Cardiff, Monmouthshire and Bridgend); the Head of Adult Social Care

represents Bridgend on this group. Welsh Government facilitated, in Swansea, a regional workshop in February 2016 on *supporting implementation of care and support to adults on release from the secure estate and resettling into the community*. The workshop was mainly about information sharing. There is currently national work to commission specific training modules for people working within the secure estate which is being developed by the Care Council for Wales in partnership with the Institute of Public Care.

Regional Collaboration

- 4.2 Part 9 of the Act sets out partnership arrangements and these apply to those individuals in the secure estate. There is a need to establish an integrated approach with criminal justice agencies and their existing networks, to both support the individual's care and support needs and to reduce the risk of offending behaviour.

Care and Support for Adults

- 4.3 The Local Implementation Group in Bridgend is well-established with all affected stakeholders represented; the group has focused on readiness for implementation and a local implementation plan has been developed. (**Appendix A**). In order to meet the duties and responsibilities required by the Act a pilot approach to implementation, between April and December 2016, has been agreed. To date, two senior social work practitioners and a senior Occupational therapist have been appointed on temporary nine-month contracts to carry out assessments and develop managed care and support plans for people within the secure estate, as well as support the work of the existing health board mental health in-reach team; in addition we are currently recruiting for administrative support to work with the team.
- 4.4 The commissioning of care within the secure estate presented a number of problems in terms of the Care Standards Regulations, which have now been resolved with the support of the Care and Social Services Inspectorate for Wales; and how care will be delivered has been subject to discussions with the prison.
- 4.5 In order to enable the establishment of the secure estate service, work has progressed on resolving many of the governance issues associated with the development of this service and a draft Information Sharing Protocol (ISP) and draft Memorandum of Understanding (MOU) have been developed with a view seeking formal approval to progress and implement, once agreed across organisations. A report will be presented to Cabinet in July asking for agreement to the MOU and Information Sharing Protocol (ISP). Issues around the referral process and protocols and data collection have been agreed; this process is not been straightforward because of the significantly challenging ICT issues associated with the required security at HMP Parc.
- 4.6 In preparation for the assumption of new responsibilities under the Act, a mapping exercise was completed on prisoners who may have been eligible for managed care and support; this exercise indicated that in May there were 20

people waiting for integrated assessment and 40 requiring assessment for aids and equipment to support their daily living. The ambition is for responses to be similar to those for people who are not living in the secure estate. During the implementation period, people have been identified who now require an assessment and potentially a care and support plan; once through this period there will be a better understanding of the weekly demand for assessment and implementation of support. All the assessment, care costs and equipment for social care is now the responsibility of the Local Authority; these needs, prior to the implementation of the Act, would have been met by the prison.

- 4.7 The Team has commenced working in the Prison and an example of the type of people that the team has worked with to date, is a prisoner who was a patient of the Health Board and needed to return to the prison for his long term care and support; in order for him to return he was assessed as needing a room that will be 11 x 12' in order to ensure there was room for hoisting equipment required and a profiling bed and mattress, there was also a possibility he could have needed a tracked hoists. The care required for this person was four double handling calls per day for care and support.
- 4.8 Local Authorities are already working in partnership with HMP Parc via the Big Lottery Funded project Invisible Walls Wales. The project works with whole families affected by parental imprisonment with an aim of reducing the risk of re-offending, improving outcomes for children and families and reduce the risk of intergenerational offending. The project supports families across South Wales. A social worker is attached to the project from Bridgend CBC and provides advice and assistance for staff who are working directly with families in respect of Child Protection issues. This project is funded until May 2017 at which point decisions will be made by G4S as to whether the project will receive ongoing funding; if funding is identified for this post, it could provide a resource to undertake the assessments in the future.
- 4.9 There is already a Prison Health Partnership Board which plans and delivers health care services to meet the prison's population's needs. Work is progressing on the following:
- that the terms of reference for this Board are extended to include delivery of care and support needs;
 - that the Council's responsibilities to the secure estate in the Housing (Wales) Act 2014 are aligned with the responsibilities for social care and support;
 - Governance arrangements that clarify the roles and responsibilities of stakeholder organisations such as National Probation Service, Prison Service, Community Rehabilitation Company and the National Offender Management Service

Resource Requirement in the Longer Term

- 4.10 Subject to Cabinet's approval to enter into a short term agreement with G4S Medical Services Ltd, it is planned that this pilot scheme will continue for up to nine months. The intention is to evaluate the most effective way to continue to

deliver and manage this service in order to determine the resources required to respond to the actual level of demand once it has been established.

The Memorandum of Understanding

- 4.11 The Memorandum of Understanding (MOU) will set out the shared strategic intent and joint commitment of Bridgend County Borough Council, with Abertawe Bro Morgannwg University Health Board, HMP and YOI Parc under the leadership of G4S, and National Offender Management Service (NOMS) to work together, to ensure people in the secure estate, within the County Borough of Bridgend, have access to appropriate social care support.
- 4.12 The MOU states that all agencies will work together to make long-term improvements to information sharing arrangements in order to ensure and deliver high quality, well co-ordinated social care interventions and support.
- 4.13 The provision of care and support to people in the secure estate has proved to be a complex matter to arrange, in terms of the commissioning of services for prisoners and the existing regulatory requirements in Wales on the provision of domiciliary care. There are many challenges in delivering care and support within the secure estate that have to be overcome. A proposal to resolve the delivery of care in this environment will be going to Cabinet for decision in July 2016. Until April 2016, the responsibility for all health and care needs was that of the prison service; from April the social care needs of individuals is the responsibility of the local authority in which the prison is situated. The prison remains responsible for the health care needs of prisoners. In the interim, the prison service is continuing to provide health and social care needs as per the previous arrangements. In addition, the requirements associated with the high level of security at HMP Parc means that it is not possible to commission care in the usual way. Working in partnership with the Care and Social Services Inspectorate Wales and Welsh Government, a way to deliver the provision of care and support in the prison has been in agreed principle and will be implemented, subject to a Cabinet Report seeking formal approval. The report to Cabinet will provide details on the proposed agreement with G4S Medical Services Ltd.

The Information Sharing Protocol (ISP)

- 4.14 The regular sharing of information between the different organisations will be required to enable effective care and support to be delivered. To facilitate this, an ISP has been developed across organisations and supports information sharing by partners involved the care and support of people in the secure estate, as well as the groups of service users it impacts upon. The document details the specific purposes for sharing information, and the personal information being shared; as well as the required operational procedures, consent processes, and legal justification. All partners have given consideration to its contents when drawing up the document.
- 4.15 The ISP covers the exchange of information between Bridgend County Borough Council, as part of its Social Services function, G4S at HMP/YOI Parc,

Community Rehabilitation Company, Abertawe Bro Morgannwg University Health Board, and the National Offender Management Service. The work of the team working within the prison will be recorded on the new Welsh Community Care Information System (WCCIS). The prison also has its own healthcare information system. The social workers and occupational therapy staff working within the prison have been given G4S email accounts, access to the prison health care system and access to WCCIS. The highest standards of information governance have been applied within the systems within which the Authority is working.

- 4.16 The key principle which will be followed by Prison Social Care Team practitioners is that they will share information provided to them with permission based on the express consent of the prisoner, or without this in exceptional circumstances, where there are serious risk issues to the individual or others, or risk of a serious crime being committed. A prison-specific information sharing protocol will also be developed and signed for HMP & YOI Parc.
- 4.17 Information will be shared in accordance with the Data Protection Act 1998, the Human Rights Act 1998, the Crime and Disorder Act 1998, common law and in line with the Caldicott Principles. The ISP is supplementary to the Wales Accord on the Sharing of Personal Information (WASPI), and has been agreed in principle between the participating partner organisations and will be implemented, subject to a Cabinet Report seeking formal approval.

5.0 Effect upon Policy Framework and Procedure Rules

- 5.1 There is no effect upon the Policy Framework and Procedure Rules.

6.0 Equality Impact Assessment

- 6.1 When officers are in a better position to know the full effect of the proposed new model, an EIA screening (and a full EIA if necessary) will be undertaken, to assess the potential impact on service users and staff.

7.0 Financial Implications

- 7.1 The funding for social care for prisoners in Wales is coming from within the additional £3m allocated to Welsh Local Authorities for the implementation of the Social Services and Wellbeing (Wales) Act. In March, Welsh Government confirmed the provision of the grant funding of up to £236,774 for Bridgend, to support provision of care and support to those in the secure estate for 2016/17. This funding is for one year only; thereafter the funding available will reduce to £217,448 on an ongoing basis. The final grant award letter with the full terms and conditions of the grant from Welsh Government were received on the 20th May 2016.
- 7.2 This is a new responsibility for the Local Authority and in order to understand the demand for the services at HMP Parc, the intention is to establish a pilot team and evaluate the actual demand and cost of the service in the first year. The expenditure committed to date is as follows: the appointment of two senior

social work practitioners and a senior occupational therapist, and a part time administrative assistant, the full year cost of which equates to £152,913; a sum has been set aside for set up and equipment costs, and other non-staff costs equating to approximately £34,810. The remainder of the budget has been aligned to direct care and support costs.

7.3 In addition the issue of the new responsibilities in relation to the secure estate have been raised at the Western Bay Regional Collaborative, in order that they can be considered in future resource allocations, regionally.

8.0 Recommendation

8.1 It is recommended that the Committee:

- Notes the information contained in this report;
- advises of any comments or points of information to assist officers in the implementation of the Act for people living in the secure estate; and
- notes the additional responsibilities for the Authority as a result of the implementation of the Social Services and Wellbeing (Wales) Act 2014.

Susan Cooper

Corporate Director – Social Services and Wellbeing
June 2016

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10 **Background documents:**
None

Part II SSWB ACT Secure Estate Implementation Plan

Priority	Action Required	Lead	Progress To Date	Completion Date	Complete/In Progress/ On Target
Memorandum of understanding	Draft document to be re-circulated to group for comment.	AB LS JD CD	Comments collated and subject to approval will be in place by July 2016	July 2016	On target
Information Sharing Protocol	Draft document to be re-circulated to group for comment. Specific ISP for developed and signed for HMP & YOI Parc	AB LS JD CD	Comments collated and will be in place by June 2016 To realign ISP to meet needs of YOI	23 th July 2016	On target
Governance	Terms of Reference i.e. for operational group to be updated and reporting arrangements clarified.	LS JD CD	Comments collated	31 st March 2016	Completed
ICT	Agree ICT systems that will be used and have documentation will be recorded and shared. Must be compliant with PSI 27/2013.	AB TB Prison ICT Representative MM JH	Meeting to be arranged with BCBC and G4S	23 rd May 2016	Completed
Referral Process. (including self-referral)	Documentation for referral; and assessment to be agreed.	AB LS NA CD	Interim arrangements agreed long-term arrangements in progress	April 2016	Completed
Training	Training plan to be agreed for BCBC Staff and Prison Staff and "Buddies". Level a and level b training collaboration with CCfW /IPC induction programme for staff	CH LC JD	CCfW & IPC wish to meet with the partnership around level a and level b training interagency induction programme	May 2016	Completed with ongoing training needs identified.

Priority	Action Required	Lead	Progress To Date	Completion Date	Complete/In Progress/ On Target
Information Advice and Assistance.	Agree implementation of ACTs requirements and HMP Parc.	AB CD LS JD	Agreed that information be provided on entry and when to be released and Buddy system will be utilised.	31 st March 2017	Completed
Equipment Store at HMP Parc	Equipment store to be provided at HMP Parc	NA	NA to facilitate this with Vision Products.	31 st March 2016.	Completed
Staff Resource	Recruit staff team to be based at HMP Parc . Agree achievements for commissioning HCW (G4S) to provide personal care.	AB JD CD	Two social workers appointed OT recruitment completed Induction programme being developed.	May 2016 June /July 2016	Completed In progress
Office Provision Admin Support	Agree equipment, desire space and admin support arrangements.	TB LS CE	Agree that this will be provided by G4S.	31 st March 2016.	Completed
Safeguarding Adverts	Local protocol to be agreed between BCBC and G4S (HMP Parc).	AB CD	Agreed that complaints will be progressed via established process in BCBC and G4S.	30 th April 2016	Complete
Inspection And Regulation.	Confirm registration arrangements for HCW (G4S) to provide personal care.	CD AB JD	Agreement in place for the commissioning of health care support within HMP Parc	31 st March 2016	Completed
Transfer of Prisoners	Process to be agreed.	LS WD	In progress	September 2016	In progress
Discharge and Resettlement	Agree process and pathway with partners	JG LS WD JD CD	In progress	September 2016	In progress

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REPORT TO ADULT SOCIAL SERVICES OVERVIEW AND SCRUTINY COMMITTEE 19 JULY 2016

REPORT OF THE CORPORATE DIRECTOR – OPERATIONAL AND PARTNERSHIP SERVICES

FORWARD WORK PROGRAMME UPDATE

1. Purpose of Report

1.1 The purpose of this report is to:

- a) present the items due to be considered at the Committee's meeting to be held on 13 September 2016; and
- b) present a list of further potential items for prioritisation by the Committee.

2. Connection to Corporate Improvement Objectives / Other Corporate Priorities

2.1 The improvement priorities identified in the Corporate Plan 2016-2020 have been embodied in the Overview & Scrutiny Forward Work Programmes. The amended Corporate Plan adopted by Council on 10 March 2016 formally set out the improvement priorities that the Council will seek to implement between 2016 and 2020. The Overview and Scrutiny Committees engage in review and development of plans, policy or strategies that support the Corporate Themes.

3. Background

3.1 At its meeting 19 July 2016, the Adult Social Care Overview and Scrutiny Committee will determine its Annual Forward Work Programme for 2016/17.

4. Current Situation / Proposal

Meetings of the Adult Social Care Overview and Scrutiny Committee

4.1 In relation to the Committee's next scheduled meeting to be held on 13 September 2016, the table below lists the items to be considered and the invitees due to attend should the Committee agree it's proposed annual forward work programme.

Topic	Invitees	Specific Information Requested	Research to be Undertaken by the Overview & Scrutiny Unit
Care Home Commissioning Strategy			
Community Services Project Phase 2		To include <ul style="list-style-type: none"> • long term care • Short term care • Developments in Bryn y Cae 	

4.2 The table below lists all potential items that the Committee has considered during their planning workshop and, subject to any changes from the approval of the Annual Forward Work Programme, are put forward for reprioritisation as appropriate.

Topic	Proposed Date	Specific Information Requested	Research to be Undertaken by the Overview & Scrutiny Unit
Prevention and Wellbeing	8 November 2016	Progress to date including impact on individuals and communities resulting in financial savings	
Extra Care	8 November 2016	Progress and next steps	
Directorate Budget Consultation	14 December 2016		
Rota Visiting	21 February 2017	The Committee receive an annual report on the rota visiting scheme which provides a synopsis of Members' reports on establishments visited, which included a pilot to visit independent providers of social care establishments in the Borough	
TBC	21 February 2017		
TBC	21 March 2017		
TBC	21 March 2017		

For Prioritisation and Scheduling

Day Services for people with learning disabilities
The Social Services and Wellbeing (Wales) Act 2014

Corporate Parenting

- 4.3 Corporate Parenting is the term used to describe the responsibility of a local authority towards looked after children and young people. This is a legal responsibility given to local authorities by the Children Act 1989 and the Children Act 2004. The role of the Corporate Parent is to seek for children in public care the outcomes every good parent would want for their own children. The Council as a whole is the 'corporate parent' therefore all Members have a level of responsibility for the children and young people looked after by Bridgend.¹
- 4.4 In this role, it is suggested that Members consider how the services within the remit of their Committee affects children in care and care leavers, and in what way can the Committee can therefore assist in these areas.
- 4.5 Scrutiny Champions can greatly support the Committee in this by advising them of the ongoing work of the Cabinet-Committee and particularly any decisions or changes which they should be aware of as Corporate Parents.

5. Effect upon Policy Framework and Procedure Rules

- 5.1 The work of the Children and Young People Overview and Scrutiny Committee relates to the review and development of plans, policy or strategy that form part of the Policy Framework and consideration of plans, policy or strategy relating to the power to promote or improve economic, social or environmental well being in the County Borough of Bridgend.

6. Equality Impact Assessment

- 6.1 None

7. Financial Implications

- 7.1 None.

8. Recommendations

- 8.1 The Committee is recommended to:
- (i) Note the topics due to be considered at the meeting of the Committee for 13 September 2016 and confirm if it requires any additional specific information to be provided by the invitees listed or the Overview & Scrutiny Unit;
 - (ii) Determine the topics, invitees to be invited to attend and any specific information it would like the invitees to provide as well as any research that it would like the Overview & Scrutiny Unit to undertake in relation to its meeting for 13 September 2016;
 - (iii) Revisit and consider the list of future potential items for the Committees Forward Work Programme and reprioritise as the Committees feels appropriate.

¹ Welsh Assembly Government and Welsh Local Government Association 'If this were my child... A councillor's guide to being a good corporate parent to children in care and care leavers', June 2009

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Background documents: None

BRIDGEND COUNTY BOROUGH COUNCIL

REPORT TO ADULT SOCIAL CARE OVERVIEW AND SCRUTINY COMMITTEE

19 JULY 2016

REPORT OF THE CORPORATE DIRECTOR – OPERATIONAL AND PARTNERSHIP SERVICES

CORPORATE PARENTING CHAMPION NOMINATION REPORT

1. Purpose of the Report.

- 1.1 The purpose of this report is to request the Committee to nominate one Member as its Corporate Parenting Champion to represent the Committee as an Invitee to meetings of the Corporate Parenting Cabinet Committee.

2. Connection to Corporate Improvement Objectives.

- 2.1 The key improvement objectives identified in the Corporate Plan 2013-2017 have been embodied in the Overview & Scrutiny Forward Work Programmes. The Corporate Improvement Objectives were adopted by Council on 25 February 2015 and formally set out the improvement objectives that the Council will seek to implement between 2013 and 2017. The Overview and Scrutiny Committees engage in review and development of plans, policy or strategies that support the Corporate Themes.

3. Background.

- 3.1 Corporate Parenting is the term used to describe the responsibility of a local authority towards looked after children and young people. This is a legal responsibility given to local authorities by the Children Act 1989 and the Children Act 2004. The role of the Corporate Parent is to seek for children in public care the outcomes every good parent would want for their own children. The Council as a whole is the 'corporate parent' therefore all Members have a level of responsibility for the children and young people looked after by Bridgend.¹
- 3.2 In order to further develop and enhance the Council's corporate parenting role with its partners, a Corporate Parenting Cabinet Committee comprising all Members of Cabinet was established by Cabinet on 4 November 2008.
- 3.3 The inaugural meeting of the Cabinet Committee was held on 27 November 2008 where it was agreed that the Cabinet Committee will meet bi-monthly. The terms of reference for the Cabinet Committee are:
 - to ensure that looked after children are seen as a priority by the whole of the Authority and by the Children and Young People's Partnership;

¹ Welsh Assembly Government and Welsh Local Government Association 'If this were my child... A councillor's guide to being a good corporate parent to children in care and care leavers', June 2009

- to seek the views of children and young people in shaping and influencing the parenting they receive;
- to ensure that appropriate policies, opportunities and procedures are in place;
- to monitor and evaluate the effectiveness of the Authority in its role as corporate parent against Welsh Government guidance.

3.4 At its inaugural meeting, the Cabinet Committee requested that a Corporate Parenting “Champion” be nominated from each of the Overview and Scrutiny Committees to become permanent invitees to the Cabinet Committee.

3.5 At its meeting on 27 May 2014, Cabinet agreed that the Chairperson of the Children and Young People Overview and Scrutiny Committee be appointed as an invitee to the Corporate Parenting Cabinet Committee, in addition to the Corporate Parenting Champion.

4. Current Situation / Proposal.

4.1 The Committee is requested to nominate one Member as its Corporate Parenting Champion to represent the Committee as an invitee at meetings of the Corporate Parenting Cabinet Committee.

4.2 The role of the Corporate Parenting Champion is to represent their Overview and Scrutiny Committee, partaking in discussions with Cabinet over items relating to children in care and care leavers.

4.3 In this role, it is suggested that Members consider how the services within the remit of their Committee affect children in care and care leavers, and in what way can the Committee can therefore assist in these areas.

4.4 Scrutiny Champions can greatly support the Committee in this by advising them of the ongoing work of the Cabinet-Committee and particularly any decisions or changes which they should be aware of as Corporate Parents.

5. Effect upon Policy Framework and Procedure Rules.

5.1 The work of the Adult Social Care Overview and Scrutiny Committee relates to the review and development of plans, policy or strategy that form part of the Policy Framework and consideration of plans, policy or strategy relating to the power to promote or improve economic, social or environmental wellbeing in the County Borough of Bridgend.

6. Equality Impact Assessment.

6.1 There are no equality impacts arising from this report.

7. Financial Implications.

7.1 None.

8. Recommendation.

The Committee is asked to nominate one Member of the Committee as its Corporate Parenting Champion to represent the Committee at meetings of the Corporate Parenting Cabinet Committee

P A Jolley,
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Background Documents

Bridgend County Borough Council Constitution

Part II of the Local Government Act 2000: Executive Arrangements

Report of the Corporate Director – Children to Cabinet, 4 November 2008: Establishment of a Corporate Parenting Cabinet Committee

Report of the Corporate Director – Children to the Inaugural Meeting of the Corporate Parenting Cabinet Committee, 27 November 2008

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